



The TRIO Upward Bound (UB) program at West Virginia University Institute of Technology (WVU Tech) is funded through the United States Department of Education to serve students that attend a high school in Fayette County. The TRIO UB program provides opportunities for program participants to succeed in high school and prepare for post-secondary education. The program serves high school students from low-income families and high school students from families in which neither parent holds a bachelor's degree.

As part of the TRIO UB program, participants live on the WVU Tech campus in Beckley, WV for six weeks during the summer to prepare for the upcoming school year as well as college campus visits, cultural trips and more! During the academic year, the program hosts monthly "Follow-Up Sessions" for students regarding ACT and SAT preparation, college campus visits, decision making, decision making, paying for college and more. Best of all, all services provided by the program are **FREE!**

Students participating in the program receive a monthly stipend for actively participating in the during the school year. In addition, students taking part in the summer program can earn an additional stipend for participating. Upperclassmen can apply to work on campus during the summer program and earn an additional stipend.

If you qualify and are accepted into the WVU Tech TRIO UB program, you will have access to the following services in addition to the summer program:

- Academic Advising
- Career Planning
- Cultural Enrichment Trips
- SAT Preparation
- ACT Preparation
- College Campus Visits
- Financial Literacy
- Time Management
- Assistance completing the FAFSA
- College Planning
- Goal Setting
- Tutoring

In addition to the selection criteria mentioned above, interested students must be a United States citizen or permanent resident, show a desire to attend college after high school and must be enrolled in a Fayette County high school.

### Checklist

- \_\_\_ Include a signed copy of one of the following to verify parent/guardian's IRS Tax form (1040, 1040EZ or 1040A) for the last calendar year.
- \_\_\_ Copy of student's most recent transcript with most recent standardized test scores and grades.
- \_\_\_ Completed the short essay questions.
- \_\_\_ Completed Math Teacher Recommendation Form.
- \_\_\_ Completed Teacher/Counselor Recommendation Form.

Please mail completed applications to the following address:

West Virginia University Institute of Technology  
TRIO Upward Bound  
410 Neville Street  
Beckley, WV 25801

If you have questions, please contact us at

Phone: 304-929-1290

[TechTRIOUB@mail.wvu.edu](mailto:TechTRIOUB@mail.wvu.edu)

***All supplied material is confidential and required by the U.S. Department of Education to determine program eligibility.***



Students Full Name: \_\_\_\_\_ Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street Address City State Zip Code

Student Cell Phone: \_\_\_\_\_ Parent/Guardian Cell Phone: \_\_\_\_\_

Student E-mail Address: \_\_\_\_\_

High School: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Gender: \_\_\_\_\_ Citizenship:  United States Citizen  Permanent Resident

Race (Check One):  African American/Black  American Indian  Asian  
 Hispanic  White  Other

What are your favorite school subjects?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What classes (if any) do you feel you need extra assistance?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you plan to do immediately after graduating high school?  
 College  Work  Military  Don't Know

What career(s) are you interested in pursuing? \_\_\_\_\_  
\_\_\_\_\_

- Please indicate the areas that you feel you would like to improve. (Check all that apply)
- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Reading          | <input type="checkbox"/> Public Speaking | <input type="checkbox"/> Achievement Test Scores |
| <input type="checkbox"/> Writing          | <input type="checkbox"/> Test Taking     | <input type="checkbox"/> Study Skills            |
| <input type="checkbox"/> Mathematics      | <input type="checkbox"/> Self-esteem     | <input type="checkbox"/> Grade Point Average     |
| <input type="checkbox"/> Natural Sciences | <input type="checkbox"/> Social Skills   | <input type="checkbox"/> Time Management         |

*Please answer all questions. Incomplete applications will not be reviewed.*



## Student Short Answer Questions

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

*Describe your educational and career goals including highest degree you wish to obtain.*

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*What are some problems or barriers that might keep you from achieving these goals?*

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*Why should you be selected for the TRIO Upward Bound program?*

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*Please answer all questions. Incomplete applications will not be reviewed.*



### Parent/Guardian Information

(To be completed by Parent/Guardian)

Student's First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name : \_\_\_\_\_

Does the student receive accommodations mandated by an IEP or 504 Plan?  Yes  No

Is the applicant a foster child or a ward of the court?  Yes  No

If yes, please include the Caseworker's Name and Phone Number below:

\_\_\_\_\_

<b>Mother/Female Guardian (if applicable)</b>	<b>Father/Male Guardian (if applicable)</b>
Name: _____	Name: _____
Address (if different from student) _____ _____	Address (if different from student) _____ _____
Highest Education Level Completed <input type="checkbox"/> BA/BS or above <input type="checkbox"/> AA/AS <input type="checkbox"/> HS/GED <input type="checkbox"/> Less than HS	Highest Education Level Completed <input type="checkbox"/> BA/BS or above <input type="checkbox"/> AA/AS <input type="checkbox"/> HS/GED <input type="checkbox"/> Less than HS
Occupation: _____	Occupation: _____
Employer: _____	Employer: _____
Cell Phone: _____	Cell Phone: _____
E-mail: _____	E-mail: _____

### Tax Information

Who does the student currently live?  Both Parents  Mother  Father  Foster Parent  
 Mother or Father (please circle) and Stepparent  
 Grandparent(s)

Number of People in the Household: \_\_\_\_\_

I/We had a taxable income in the amount of \$ \_\_\_\_\_ in the previous tax year.  
*Please submit a copy of your IRS 1040, 1040A or 1040EZ tax forms with your application.*

I/We did not have any taxable income for the previous tax year.

\_\_\_\_\_  
**Parent/Guardian Signature                      Date**

*Please answer all questions. Incomplete applications will not be reviewed.*



## Program Contract

Funded by a Title IV TRIO grant from the United States Department of Education, the West Virginia University Institute of Technology TRIO Upward Bound project services are **FREE** to admitted students. Acceptance into the program is dependent upon meeting federally-established eligibility criteria and space availability.

In accordance with the Privacy Act of 1974 (Public Law No. 93-579, 5 U. S.C. 552A), you are hereby notified that the Department of Education is authorized to collect information to implement the WVU Tech TRIO Upward Bound program under Title IV of the Higher Education Act of 1965, as amended (Pub. Law 102-325, sec. 402C). In accordance with this authority, the Department receives and maintains personal information on participants in the Upward Bound program. The principal purpose for collecting this information is to administer the program, including tracking and evaluating participants' academic progress. The information that is collected on this form will be retained in the program files and may be released to other Department officials in the performance of official duties.

I understand that the TRIO Upward Bound (UB) staff will use the data provided with this application to assess my eligibility, in accordance with federal regulations. I specifically grant permission to WVU Tech TRIO Upward Bound to obtain information from the school system regarding my academic and disciplinary record. WVU Tech TRIO Upward Bound staff may obtain any and all information and documentation necessary for processing my application and for meeting federal performance and tracking reporting requirements. I certify that any information which I have provided herein is true and correct to the best of my knowledge.

Being a member of the WVU Tech TRIO Upward Bound program is a privilege and requires you to participate in all activities, unless you have an excused absence. We expect students to fully participate in the program while enrolled in a Fayette County high school. Students meet with the Assistant Director or Educational Counselor once a month in the high school. In addition, students are expected to attend the Monthly Meetings, when held in-person, or virtually as the case may be. Also, students are required to attend two hours of tutoring each month during the academic year.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please answer all questions. Incomplete applications will not be reviewed.*



### Math Teacher Recommendation Form

Dear Teacher,

We appreciate your cooperation and candor in completing this form. The student mentioned below is applying for the TRIO Upward Bound (UB) program at West Virginia University Institute of Technology. Your assessment of the student is important in our selection process. Please e-mail the completed form to [TechTRIOUB@mail.wvu.edu](mailto:TechTRIOUB@mail.wvu.edu). You may also return the completed recommendation for to the student in a sealed envelope to submit with their application. Should you have any questions or concerns, please feel free to contact us at 304-929-1290.

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

Class/Course Subject Name: \_\_\_\_\_

The student	No Knowledge	Strongly Disagree	Disagree	Agree	Strongly Agree
Displays academic potential					
Appears self-motivated					
Displays effective study skills/habits					
Has educational aspirations					
Is self-directed					
Has effective communication skills					
Is able to advocate for self					
Academic ambition					
Is inquisitive about the subject matter					
Attends class regularly and on time					
Has potential for success in post-secondary education					

Please note any additional skills the student needs to ensure their academic success: \_\_\_\_\_

Please describe the student's general attitude towards school and education: \_\_\_\_\_

Please describe the student's work ethic in your class: \_\_\_\_\_

Does the applicant show respect for teaching staff, school personnel and peers? \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of School: \_\_\_\_\_

*Please answer all questions. Incomplete applications will not be reviewed.*



### Teacher or Counselor Recommendation

The student mentioned below is applying for the TRIO Upward Bound (UB) program at West Virginia University Institute of Technology. TRIO UB offers supplemental academic preparation for college-bound students. Students are expected to participate in the program until their high school graduation. We look for students who possess the potential to prepare for a college education. Your evaluation of this students will be closely examined (along with other factors) during the program admissions process.

Please return the completed recommendation and the student's most recent report card and transcript to:

*WVU Tech TRIO UB, 410 Neville Street, Beckley, WV 25801*

Student Name: \_\_\_\_\_ School: \_\_\_\_\_

	No Knowledge	Below Average	Average	Above Average	Exceptional
Academic Potential					
Motivation					
Study Skills/Habits					
Educational Aspirations					
Self-Direction					
Communication Skills					
Self Advocacy					
Social Skills					
Confidence					
Relation to Peers					
Potential for Success in Postsecondary Education					
Extracurricular Activity					
School Attendance					

What, if anything, may prevent this student from graduating high school and entering college? \_\_\_\_\_

Has the student been subjected to school disciplinary action or suspension? \_\_\_\_ Yes \_\_\_\_ No

Do you recommend this student for admission into the Upward Bound? Please comment. \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of School: \_\_\_\_\_

*Please answer all questions. Incomplete applications will not be reviewed.*